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Subject: Letter of Clarification No. 1

Reference: Request for Qualifications (RFQ) Q23308

Questions provided by Friday June 19, 2009

This letter is issued for the following reason:

• The following questions and City of Houston responses are hereby incorporated and made a part of the Request for Qualifications:

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| 1. What is the current version of the SAP R/3? | ECC 5.0 |
| 2. The fifth objective as mentioned in the proposal document is that Kaar team has to identify the right skill set from the city employees for the future support activity | Question incomplete. Unable to answer. |
| 3. Would city prefer only consultants within US or US citizens for this proposal? | The City prefers that consultants be based in the US. |
| 4. Please provide the number of end users per modules. | There are approximately 2200 total users of which 900 users have HR access. |
| 5. How many standard and custom reports are available in each module? | We have approximately 350-400 standard SAP reports and 80 custom reports. The 80 custom reports are evenly split between HR and FI/MM modules. |
| 6. Kindly provide us the type of reports currently in use. | All reports are developed in ABAP. |
| 7. List out the type of wages maintained in the HR module for wage type analysis in 'Hire-to-Retire'? | Types of wages include earnings, before and after tax deductions, employee and employer benefits, employee and employer taxes, overtime, garnishments, travel expenses, etc. |

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| 8. What is the expected time frame for the completion of this project? | Six months after contract approval. |
| 9. How many systems (e.g. legacy) are there for extracting data for analytical reports? | We expect only data from SAP ERP system to be the source for extracts. A final determination will be made during the blueprint phase. |
| 10. Will the Kaar consultant be provided with the requested authorizations? | All team members will be given the appropriate access to complete the project. |
| 11. Kindly provide us the details regarding system landscape | The ERP landscape contains a Development, Test, QA, and Production systems. A Sandbox environment is also available that is not within the transport path and functions as a standalone system. All configuration and development is done in development and transported throughout the system landscape. See attached document for details about each system. |
| 12. Is SAP Business Intelligence (BI) existing in the current system landscape? | There is no current BI system in our landscape. There may be an initial setup by the time the project starts. |
| 13. List out the required types of report. | The required reports will be finalized during the data analysis phase of the project. |
| 14. Please mention the required KPI and other metrics. | This will be determined during the data scoping and requirements phase of the project. |
| 15. What is the operating system using for SAP BO system? | Windows Server 2003 X64 |
| 16. What is the desired report format expected by the City of Houston? | Excel, PDF, HTML, etc. |
| 17. Does city of Houston requires all the products of BO? | To be determined during the technical scoping and sizing phase of the project. |

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| Like: a) Crystal report? | To be determined during the technical scoping and sizing phase of the project. |
| b) Xcelsius? | To be determined during the technical scoping and sizing phase of the project. |
| c) Pioneer? | To be determined during the technical scoping and sizing phase of the project. |
| 18. Can the city provide a Mission and Vision statement for the Enterprise Data Warehouse? City Wide? Departmental? | The City of Houston mission for the Enterprise Data Warehouse is to leverage SAP and other sources of data to maximize the operational and strategic effectiveness. City Management needs the ability to retrieve effective information in a timely manner for operational, trend analysis, and strategic reporting. Clearly defined information will allow City management to improve efficiency and look for opportunities. Departments will have greater control over their operations and be able to make adjustments quickly. The City will be able to see more clearly how to meet the needs of the Citizens. |
| 19. In Objective 1 the City mentions the development of a comprehensive reporting solution. Is the City requesting only a reporting solution or potentially a solution that incorporates a number of reports and dashboards? | The City is requesting a reporting solution that encompasses the transaction life cycle stated. This will include some standard analytical/operational reports. Dashboards will be decided upon after the data blueprint phase. |
| 20. Does the City have a list of key City personnel and the potential roles they could fill that it would like integrated into the solutions team? | The City plans to dedicate a PM and two ABAP developers full time to the project. ERP technical and functional teams will be made available for their respective expertise. |

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| 21. When the City of Houston states – “Identify City resources needed to establish a team of City employees who are capable of supporting the Business Intelligence platform and leading future initiatives.” Is it asking for the development of a resourcing plan for an internal team of City employees that contains roles and responsibilities or actual City resources to fill any suggested roles? | Yes |
| 22. For the training of internal technical resources and the business users will the City of Houston consider a train the trainer approach or does it require the vendor to perform the actual training for the City of Houston resources? | The city will do train the trainer approach. The vendor will be required to complete training for the ERP team and trainers with completed training materials. |
| 23. Does the city have any existing “conceptual models” for the current state? | No |
| 24. Are non-SAP applications to be involved in the Enterprise Data Warehouse? | None are planned, but A final determination will be made during the blueprint phase. |
| 25. SAP Rapid Marts are not a data base or data warehouse unto themselves. With that said, does City of Houston have a preference for which database and data warehousing toolsets are to be used for the project? | The City has standardized and purchased licenses on the Business Objects platform. |
| 26. How many terabytes does City of Houston’s current SAP transactional system encompass? | The current production system has 700 GB of data. 20 GB of growth per month. |
| 27. On average, how many concurrent users are expected to access the data warehouse? | Average will be 100-200. Peak time may be up to 350 concurrent users. |
| 28. How many total internal users are expected to access the data warehouse? | The city has licenses for 1500 users. We expect about 500 total users initially. |
| 29. Does City of Houston plan to expose components of their data warehouse to the public for projects such as dashboard type reporting? | Not initially. |
| 30. Does City of Houston have any intention of leveraging SAP’s Business Warehouse as the base of an enterprise data warehouse in the future? | The vendor will be required to submit proposals for |
| 31. Does City of Houston have hardware preferences for their SAN and server environment? | The City is standardized on HP hardware. |

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| 32. Would City of Houston be interested in exploring a hosted solution for their enterprise data warehouse? | No |
| 33. Does the city have an Enterprise Architecture implementation strategy? | Question not specific enough to answer. |
| 34. The objective covers Hire-to-Retire which is sourced from HR/Payroll Rapid Mart and Req.-to-Check which is sourced from Purchasing, AP, and Inventory RapidMarts. Does this mean that Project Systems and Cost Center are out-of-scope? | As it relates to the transaction life cycles specified. |
| 35. What is the City's timeline for Vendor selection and Project start? | It is the City's intention to award this contract in the Fall |
| 36. Has City of Houston implemented any Business Objects' products to date? If so, what has been purchased/implemented, and have Systems Administrators been trained? | No |
| 37. What is the total number of end users needing to be competent with viewing/reporting off the data marts? | 500 users |
| 38. What is the intended platform for the Business Objects' Rapid Marts and target database's environments? | Windows/SQL Sever |
| 39. Please clarify and/or define "competency area" referenced in the RFP. | Refers to prior experience and expertise in the items listed |
| 40. Is there any possibility of changing this Fixed Bid to Time and Material? | No, the City prefers a fixed bid for this project. |
| 41. Do you have any Scoping work done already on those 5 objectives you are at trying to accomplish please? | No |
| 42. "Hire to retire" is pretty vast! Is there any kind of scope of work available on this please? | No |
| 43. In the SAP ERP HR implementation - has SAP best practices and recommendations been followed or custom configurations have been done? | Best practices have been followed. There is very minimal custom |
| 44. In wage type analysis for retroactive transactions, have the Dates been captured and changed retroactively in the ERP system? Would this backdate other corresponding systems like FICO's AP? | We do use retroactive adjustments. On the FI side the amounts are netted and the dates always show the latest date. They are not backdated. |

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| <p>45. Is there proper Organization Hierarchy structure that has been maintained as per SAP's best practices?</p> | <p>There is an Organization Hierarchy structure in our production system. The position information is correct. However who the employee reports to is not kept up to date.</p> |
| <p>46. Again are there SAP's best practices and recommendation been used or Custom configurations/enhancements/detraction have been taken place?</p> | <p>We have used SAP's best practices and have almost no SAP modifications. Our system has been configured using SAP's standard configuration options.</p> |
| <p>47. Are GR's tied to respective IR's while configuration? (This affects the" timing" ability of reporting for example)</p> | <p>GR is tied to IR through configuration.</p> |
| <p>48. What does "full scope reporting means? Is it entire scope of reporting or just the point 1's scope?</p> | <p>It refers to addressing reporting for all of the SAP modules implemented by the City.</p> |
| <p>49. Do you have any "Scope of Work" on how we integrate cross functional reporting as this is very vast area?</p> | <p>No</p> |
| <p>50. What does "Application focused solutions" at 'City of Houston' refer to? Are these already existing solutions which have been traditionally reported on?</p> | <p>It refers to a solution based mainly on a specific module and not an Enterprise level solution. There are no existing reporting solutions in place at the City outside of SAP R/3.</p> |
| <p>51. Is the current reporting done through secured intranet sites and content managed applications where authorizations are defined and are automatically checked?</p> | <p>Current reporting is done only through the ERP system with Standard SAP authorization checking. There is no current BI reporting in place.</p> |
| <p>52. Are you considering something like SAP Portals (EP) which can be integrated across functional and application reporting or do they already have another middleware that they can leverage on?</p> | <p>The City has standardized on the Business Objects Platform for BI development.</p> |
| <p>53. Do you have any scope or any level of Training requirement for City of Houston Employees on SAP?</p> | <p>Training for end users will be limited to using the Business Objects Web Reporting Tool and running reports. Training for the ERP team will be required to support the BI solution that is developed.</p> |

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| 54. What is the current version of the SAP R/3 source system that will feed the Enterprise BI system? | ECC 5.0 |
| 55. What is the number of expected peak concurrent users who will use Enterprise BI reports? Also what is the total number of business users who will be using BI Reports? | 350 users are estimated to be the peak concurrent number of users. The city has licenses for 1500 users. We expect about 500-700 total users initially. |
| 56. Are there any other Source systems other than the SAP R/3 system that you are looking to integrate with BI? | We do not expect external sources but a final determination will be made during the blueprint phase. |
| 57. If data extraction from legacy systems is in scope, then kindly provide the architecture & landscape of legacy systems which needs to connect with BI for data extraction? | N/A |
| 58. How many reports are expected to be created for the Enterprise BI solution for all the modules - Financials, HR/Payroll and Procurement? Do you have any work statement here please? | This will be determined during blueprint phase of the project. |
| 59. What kinds of BI reports City of Houston looking in the BI system: Analytical, Operational, Strategic & Informative or All Types? | All types. |
| 60. What is the total number of reports you are planning to have in the proposed BI system? | This will be determined during blueprint phase of the project. |
| 61. Please provide details of all Methodologies and Standards that the vendor will need to support. This includes any specific methodology for development, support, testing, acceptance, release etc if any that is mandated/preferred by City of Houston? | The City of Houston uses the ASAP methodology for all SAP implementations. The vendor will need to adhere to existing development and technical standards such as naming conventions, documentation, project plans, etc. |
| 62. What is the level of customization, modifications, enhancements that will need to be done to the different components (pre-built Database schemas, ETL tools and Reports) for the BO Rapid Marts implementation? | This will be determined during blueprint phase of the project. |
| 63. Please specify the estimated amount of historical data that needs to be loaded in SAP BI system from the existing transactional systems? | The City currently has 3.5 fiscal years of FI/MM data and 2.5 calendar years of HR data. |

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| 64. Is the city currently live with BI? If yes, what version? | No |
| 65. Are there any statistical cubes in use to monitor the BI system? If yes, please provide statistics? | No |
| 66. What version of SAP core is in production? | ECC 5.0 |
| 67. Will an upgrade of either SAP core or BI be required for the implementation of this project? If yes, what? | No |
| 68. Will any functional area targeted for the Rapid Marts be undergoing an enhancement project that will require coordination and create a dependency? | No |
| 69. What is the current technical design and data model for SAP? | Questions not detail enough to answer. |
| 70. Will the city provide a list of reports (currently in use), which address the data reporting requirements of this project? How is the data reported today? | The data reporting requirements will be determined during |
| 71. What are the current data sources (custom and standard) in use? | SAP ERP |
| 72. Which data sources are the results of custom enhancements? | SAP R/3 |
| 73. Have any detail requirements (data elements) been development for the Rapid Marts? If yes, please provide detail. | No |
| 74. Which front-end tool(s) is/are required for publishing of the reports? | The City has standardized on the Business Objects Platform for BI development. |
| 75. What is the current data volume and anticipated yearly growth? | The current production system has 700 GB of data with 20 GB of growth per month. |
| 76. Is SAP Portal in use? If yes, provide technical design. | No |
| 77. Is BIA accelerator in use? | No |
| 78. What is the use of BOBJ (Business Object) in the current design? | The City has standardized on the Business Objects Platform for BI development. |

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| 79. What is the scope of BOBJ for future implementations? | The City has standardized on the Business Objects Platform for BI development. |
| 80. Will the city provide the list of all datastore objects (DSO), Master data and Cubes currently in use and the maintenance strategy of same? | We have no BI platform in place at this time. |
| 81. What is the current data load strategy (current and future implementation)? | No current strategy. This will be developed during the project. |
| 82. What is the production support strategy (current and future implementation)? | ALL SAP production support is handled by the ERP functional and technical teams. |
| 83. How often we have to pull this payroll data in to BI: Daily/ after every payroll run? | We expect to refresh daily. Payroll reports may be refreshed after the biweekly payroll has completed. |
| 84. How will you read cumulative results in HR? | Question not specific enough to answer. |
| 85. Any External databases used? | None expected. |
| 86. What other systems will be the feeder systems to this BW? (Other than R/3) | None expected. |
| 87. Current Database in use & its versions | MS/SQL 2000 (32bit) - migrating to MS/SQL 2003 (64bit) |
| 88. Current Operating system | MS Server 2003 32bit Enterprise Edition - migrating to 2003 64bit |
| 89. Database size BW, R/3 | Current SAP/R3 production has 700GB. |
| 90. Expected volume growth | 20 GB per month |
| 91. Is archiving in place in R/3? | No |
| 92. Any data cleanup activities in place in R/3? | Only normal spool deletions |
| 93. How many years of data are going to be retained in the EBW? (Enterprise data warehouse) | A minimum of seven years. |
| 94. What is the volume of data that your source systems generate on monthly basis | 20 GB per month. |
| 95. Is it based on EDW layer architecture? | No |
| 96. No of objects (Cube/ODSs) per application area | No current BI system. |

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| 97. Any custom code, objects in each application area | Yes. |
| 98. If yes, please list | We have four custom infotypes and five enhance infotypes. |
| 99. Will BW be the central repository from where all reports will be generated? | Yes, for most reports. |
| 100. Will Operational reports be generated out of BW | Yes. |
| 101. Are you planning to migrate / create all existing /to be created R/3 Reports in BW | Existing reports will not be migrated. We expect new reports to be created for BI. |
| 102. List the approximate number of reports that are actively being used/ to be created per application | 200-300 reports are being used today. These will not be recreated in the BI solution. Reports needed will be defined in the blueprint phase of the project. |
| 103. How many of them are operational reports and how many of them are Analytical reports? | 50% Operational, 50% Analytical. |
| 104. How frequently would you need to refresh your data warehouse reports? | We expect to refresh daily. Payroll reports may be refreshed after the biweekly payroll has completed. |
| 105. Please list other sources (other than R/3) from which data needs to be pulled into BW for reporting | None |
| 106. Define the complexities of reports in R/3 that would have to be created in BW | We expect complex reporting of HR and payroll reporting that includes retroactive transactions from multiple pay periods involving adjustments, time, and pay entries. In addition integration of payroll and time to show daily pays. |
| 107. If HIGH, Specify the reason | Integration of multiple modules in one comprehensive display with drill down capability. |
| 108. How are the queries expected to be accessed - Through a BO portal or through EP or through Crystal reports | BI portal or Business Objects Web Tool. |
| 109. Is there any integration with any BO instances required by way of Data from SAP BI going into BO? | Question not clear enough to be answered. |

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| 110. Will data from BO be required to be pushed into SAP BI | No |
| 111. Will access to queries be exclusively through BO or BeX queries and workbooks will still be desired | Access to queries will be via the Business Objects Web Intelligence tool. |
| 112. Will ad hoc query design on BO be required? | Yes |
| 113. Are any other tools like Xcelcius also in scope of the implementation | We do not expect to use dashboards initially, but a final determination will be made during the Blueprint phase. |
| 114. Will Business Objects be used only for reporting or also for holding data by way of Universes etc | We expect only for reporting, but a final determination will be made during the blueprint phase. |
| 115. What will be the BW Security strategy, Role based or Module based or Business area based? | The users of the Rapid marts will only be allowed to view what they can within SAP. |
| 116. What will be level of security, at Report level or Data set level | Both |
| 117. Are there any specific security requirements for BO reports | The users of the Rapid marts will only be allowed to view what they can within SAP. |
| 118. Is Unicode currently in use? | Yes |
| 119. If yes, how many languages | We are currently only using English. |
| 120. Is it in scope for BW Implementation? | A final determination will be made during the blueprint phase. |
| 121. Is Enterprise Portals in use? | No |
| 122. Should the BW reports be integrated with portal | No existing portal exists. A portal to support only the Business Objects Solution will be developed. |
| 123. What is the current landscape in R/3? | Development, Test, Q&A, Production systems in the landscape. |
| 124. Is there a sandbox, training boxes in place? | Yes |

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| 125. Would you want similar landscape in BW too? | We expect to have a development and production systems for the BI solution. |
| 126. Do you have any 3 rd party scheduling tools | No |
| 127. Does the City of Houston intend for its supplemental resources assigned to the project to be full-time project members? | Yes. |
| 128. Will there be any full or part time business users dedicate to the project? | The City's ERP functional team will be available as needed. In addition key business users and Subject matter Experts (SME) will be available for data requirements and testing. |
| 129. Does the City of Houston intend for the Rapid Marts project to be subject to the oversight of the SAP PMO? | A PM will be designated for the project and the project will under the oversight of the ERP Director. |
| 130. How PMO is managing Project Support initiatives, do you have a separate support group? | No |
| 131. Do you follow primarily ASAP or any other model for Project Delivery Model? | YES – ASAP is used. |
| 132. How many customizations were made on the SAP system? | None |
| 133. How many Z tables? | 121 |
| 134. How many Z fields? | We use many user defined fields within SAP. Predominately on the FI/MM modules. |
| 135. How many CMODs? | 14 |
| 136. How many SMODs? | See CMOD answer. |
| 137. Do you have a list of the specific changes? | Will not have any affect on the Rapid Marts project. |
| 138. Does the City of Houston currently have Business Objects Enterprise licensed? | Yes, BusinessObjects Enterprise Premium |
| 139. Does the license include the SAP Integration Kit? | Yes |
| 140. How many finance end users are expected to utilize the Finance RapidMart? | 250-300 |

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| 141. How many HR/HCM end users are expected to utilize the HR RapidMart? | 300-400 |
| 142. Is the HR SAP system a separate instance? | No |
| 143. How many total end users does the City anticipate will be using the Enterprise Business Intelligence solution and at what level of transaction volume? | The city has licenses for 1500 users. We expect about 500 total users initially. |
| 144. Does the City of Houston desire to have the SAP security model on the BusinessObjects RapidMarts? | Yes, the users of the Rapid marts will only be allowed to view what they can within SAP. |
| 145. Does the City have a separate Warehouse Management system in addition to the WM module? | No |
| 146. Does the City have a comprehensive data management plan in place? | Question is not detail enough to answer. |
| 147. Does the City maintain data standards for all of its information assets? | Question is not detail enough to answer. |
| 148. Has the City implemented a comprehensive capacity plan for its systems? | No |
| 149. Does the City harmonize its master data across all of its systems? | No |
| 150. What are the legacy or third-party systems that interface with the SAP systems? | Not applicable, this will not affect the development of the rapidmarts. |
| 151. What is the preferred database engine technology at the City of Houston? | Windows SQL Server |
| 152. Who is the preferred hardware vendor at the City of Houston? | HP |
| 153. Are there any devices other than personal computers (desktop, laptop) on which the City expects to access reporting? | No |
| 154. What is the standard hardware and software workstation configuration(s) for the City's end users who will be accessing the Enterprise Business Intelligence solution? | Predominately Windows XP and Office XP/2003 with one plus GB of memory. This is a high level estimate as the City has a large number of workstations in place. The project will develop a minimum workstation configuration for using the BI solution. |

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| 155. Does the City have a facility with dedicated equipment that can be utilized for end user training? | Yes |
| 156. What is the structure and staffing model of the City's Information Technology department? | Not relevant to project. |
| 157. Is there a portal for accessing the system landscape? Is it federated? | No existing portal. |
| 158. Is the City of Houston using the new G/L or the old G/L in their SAP implementation? | New G/L |
| 159. Does the City use one or more cost center hierarchies? | The City has one cost center hierarchy. |
| 160. Other than the HR data, how much history does the City plan to keep for online accessibility? | At least seven years of data. |
| 161. What other data may need to be in the reporting system that would not be sourceable from SAP? | This will be determined during blueprint phase of the project. |
| 162. Does the City subscribe to or utilize the State of Texas 'Req to Check' business process (TPASS)? | The City utilizes the Texas Department of Information Resources (DIR) for only purchases under a contract. |
| 163. What is the data growth volume for the following subject areas? | The current production system has 700 GB of data with 20 GB of growth per month. 80% of the data is related to HR/Payroll with the remaining 20% spread out over the FI and MM modules. |
| 164. Human Resources | The current production system has 700 GB of data with 20 GB of growth per month. 80% of the data is related to HR/Payroll with the remaining 20% spread out over the FI and MM modules. |
| 165. Purchasing | The current production system has 700 GB of data with 20 GB of growth per month. 80% of the data is related to HR/Payroll with the remaining 20% spread out over the FI and MM modules. |

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| 166. Accounts Payable | The current production system has 700 GB of data with 20 GB of growth per month. 80% of the data is related to HR/Payroll with the remaining 20% spread out over the FI and MM modules. |
| 167. Inventory | The current production system has 700 GB of data with 20 GB of growth per month. 80% of the data is related to HR/Payroll with the remaining 20% spread out over the FI and MM modules. |
| 168. Project Systems | The current production system has 700 GB of data with 20 GB of growth per month. 80% of the data is related to HR/Payroll with the remaining 20% spread out over the FI and MM modules. |
| 169. Cost Center/Spend | The current production system has 700 GB of data with 20 GB of growth per month. 80% of the data is related to HR/Payroll with the remaining 20% spread out over the FI and MM modules. |
| 170. What are the regulatory and compliance reports that the City expects to be provided by the Enterprise Business Intelligence solution? | We have no specific regulatory and compliance reports identified as needed by the BI solution. However, the Data requirements and scoping phase will identify all needed reports. |
| 171. How many employees does the City of Houston have on payroll? | Approximately 23, 800 |
| 172. How many exempt employees? | 4,372 |
| 173. How many non-exempt employees? | 19,684 |
| 174. Has the City installed ESS or MSS on the HR system? | The City has not installed SAP's ESS or MSS. The City has an in-house developed ESS system that extracts data from SAP each pay period. |
| 175. Has the City configured Open Enrollment or Year End Processing on the HR system? | Yes, both are configured. |

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| 176. What is the Time Management application used by the City? | The City uses SAP for Time Management. The City does have interfaces to external time card systems, but SAP is used to process the time information within CAT2. |
| 177. How does the City handle Travel and Expense? | The City sets up an employee as a vendor and pays them through the A/P system. |
| 178. How current does the queryable information need to be? (Minutes, hours, days) | This will be finalized during the data scoping and requirements phase, but generally it will be daily for financial, purchasing, and HR Data and bi-weekly for payroll data. |
| 179. Has the City of Houston completed the implementation of all the SAP modules from which the Rapid Marts will be sourcing data? How much customization was done? | The city has completed the implementation for all modules that the Rapid Marts will be extracting data. The City's SAP implementation has very minimal customization. |
| 180. How frequently does the City of Houston want to update the Rapid Marts with data from SAP? | This will be finalized during the data scoping and requirements phase, but generally it will be daily for financial, purchasing, and HR Data and bi-weekly for payroll data. |
| 181. Does the City of Houston plan to customize the Rapid Marts to include non-SAP data? | We do not plan to include non-SAP data, but a final determination will be made during the data scoping and requirements (Blueprint) phase. |
| 182. Does the City of Houston currently have a Business Objects Enterprise implementation? | No. |
| 183. Is the City of Houston planning to use the in-built security of Business Objects Enterprise, or the Windows NT integration, or SAP security using the Business Objects Integration Kit for SAP? | The users of the Rapid marts will only be allowed to view what they can see within SAP. |
| 184. What version of SAP is the City running? | ECC 5.0 |
| 185. How many users are there? | 2200 |

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| 186. What portal is in place for users to access reports? | No portal has been installed at this time. |
| 187. Will the City provide a Project Manager? | Yes |
| 188. Is there a Change Control process in place? | Yes |
| 189. Is there a time frame for getting the rapid marts in place? | Six months after contract approval. |
| 190. Does the city have a standard methodology to be followed or is the vendor required to provide a standard? | The City implemented SAP using the ASAP methodology. |
| 191. What is the projected start date for the SOW? | 30-60 days after the proposal response date. |
| 192. Who would the project team be reporting to? | The City will assign a project Manager that reports to the ERP Director. |
| 193. Have functional designs been created for the Reports? | No, the reporting requirements will be documenting in the data scoping and analysis phase of the project. |
| 194. Is there up-to-date documentation in place for any enhancements made to the system that might affect the Rapid Mart deployment? | The City of Houston has almost no custom enhancements that would affect the Rapid Mart development. |
| 195. Must vendor's employees be on site to complete the work? Will offshore resources be considered? | You will be predominately required to be on-site. The City prefers that consultants be based in the US. |
| 196. What is the database and operating system to be used? | Microsoft Windows and SQL Server. |
| 197. Do they currently hold BO licensing for use against SAP? | Yes. |
| 198. What version of SAP and Business Objects are they using? | SAP ECC 5.0. We have no current Business Object environment. |
| 199. Do they currently have a Business Objects environment established and if so, what version are they using? What Server OS are they using? | We have no current Business Object environment. |

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| 200. Do they currently have Data Integrator in use? If so, what version? | We have no current Business Object environment. |
| 201. Do they currently have any Business Objects trained personnel or will training be needed to support the solution? | We expect for the vendor to work with City Personnel throughout the project providing knowledge transfer and training for dedicated Project team members. The project team will be attending classes prior and during the project. |
| 202. Have they deployed rapid marts at their facility before or is this the first time? | This will be the first time. |
| 203. What hardware and software do they currently have dedicated for this project? | We have purchased Business Objects |
| 204. Is remote access available or will we be required to be on-site? | You will be predominately required to be on-site. Remote access is available for after hour support. |
| 205. According to the xi_bi_sap_rapidmarts.pdf (attached) it looks like they have to purchase the rapid mart module separately, have they already done so? | <p>The City has purchased the following:</p> <ul style="list-style-type: none"> SAP Business Objects Enterprise Enterprise Query, Reporting and Analysis Package BusinessObjects Data Integrator Premium BusinessObjects Composer BusinessObjects Accounts Payable Rapid Mart for SAP BusinessObjects Purchasing Rapid Mart for SAP BusinessObjects Cost Center Rapid Mart for SAP BusinessObjects Inventory Rapid Mart for SAP BusinessObjects Project Systems Rapid Mart for SAP BusinessObjects HR Rapid Mart for SAP |

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| 206. What is the project timeline, start date and completion date? | We expect the project to be completed six months after contract approval. |
| 207. Is there an SAP administrator available on-site? | Yes, we have Basis team on-site. |
| 208. In the PDF, they currently have 6 Rapid Marts listed, will all need to be deployed or just the ones needed to meet the project objective(s)? | The ones needed to meet the project objectives. |
| 209. What operating systems are the client machines using (XP, Vista, etc)? | The majority of the client machines are Windows XP. |
| 210. The PDF seems to indicate they want just the Rapid Marts installed and maybe some customization of the universe, but fails to give more details about reporting requirements. We need to find out the types of reports, are mockups available? | The reporting requirements will be determined during the blueprint phase. |

End of Letter of Clarification No. 1.