

EXHIBIT A
Questions and Responses
For
Parking Management Best Practices and Strategic Plan Development
Q23759

ID #	Page #	Section # (ex. 1.0)	Question	Response
1.	-	-	1. Would it be possible to get more guidance concerning the boundaries of each study area (i.e. boundary streets or landmarks)?	CBD—HIGHWAY 59 EAST, I-45 SOUTH, I-10 North. Midtown-I-45 North, San Jacinto East, Elgin South, Bagby West. East Downtown-Highway 59 West, Polk South Dowling East, Franklin North. Tsu-South Blodget, North –Cleburne, West Ennis, East Scott.
2.	-	-	1. Has a budget been set for the project? A citywide parking study for FY10 was mentioned in the parking system's annual report. The report mentioned a budget of \$200,000. 2. Is this the same project?	1 The budget for this project is \$200,000 2 It is the same project
3.	-	-	1. I didn't see any mention of providing a refined scope of services, proposed schedule, or proposed fee in the RFP. Should these items be included in our response, or is this more of a request for qualifications? It does not appear these items would be evaluated as part of the RFP process (per Section 5.1).	YES-a proposed fee scheduled and refined scope serviced should be provided.
4.			1. Please provide a description and/or a map of the boundaries for each of the study areas	See Number 1
5.	4	2.2.6.4 2.2.6.5	2. One page four of the RFP, sections 2.2.6.4 and 2.2.6.5 reference the "Phase One" report. Is a second phase of this project planned, and if so, what would it entail?	Yes, a future second Phase to this project is planned. It will entail examining other business areas in the City of Houston and the incorporation of development of off-street facilities if needed around those areas.
6.	1	1.1	3. On page one, 1.1: Does the City have an idea of the minimum and maximum number of cities having successful parking program with which benchmarking comparisons are being sought?	At a minimum-2 cities of comparable size and the maximum 5 cities.
7.	1	1.2	4. First sentence: "The City of Houston parking program is intended to serve as a blueprint for the development of a comprehensive parking plan..." Can the first part of this sentence be clarified? Is it that Houston is intending to obtain a blueprint for the development of a plan?	It is intended to serve as a plan to further develop the management of public parking through out the city and taking into consideration future development standards and parking requirements.
8.	2	2.2.3.2 2.2.2.3	5. Will the City of Houston provide a list of contacts in the private sector with whom the consultant would be able to discuss projected developments?	Yes
9.	3	2.2.4	6. By "public parking", please confirm you are referring to "privately-owned public parking", as opposed to publicly-owned public parking. Also, do you intend for the consultant to inventory privately-owned parking for private use as part of the inventory, for example, a building having parking for use only by the tenants of the building, not open to the general public?	Public parking facility means both-public and privately owned facilities which are accessible to the general public for hourly/day parking.
10.	3	2.2.4	7. Will the City of Houston contact privately-owned public parking facilities to receive permission for the consultant's surveyors to access their facilities for purposes of the study?	No
11.	3	2.2.4	8. Last sentence: "The results of the parking inventory task will serve as the baseline for a future parking study." Can you further explain the intent, nature, scope and anticipated timing of "future parking study" as used in this sentence? Would the successful consultant be precluded from proposing its services for such a future study or studies?	The scope for the future parking study will entail other business areas of the city which are not being evaluated at this time. We envision this study to take place some time in FY 2012 or FY 2013. The successful consultant will not be precluded from proposing on any future studies.

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12.	3	2.2.5.1.1	9. Are all parking observations expected to be conducted simultaneously in each area?	No
13.	3	2.2.5.2.1	10. Third line: "... whether the facility is used to meet..." Are you referring to publicly-owned or privately-owned parking facilities for public parking use, or both?	Both public and private parking facilities which are open to the general public.
14.	3	2.2.5.2.1	11. Is the City's expectation that each facility in question will be surveyed at "...hourly intervals for up to eight hours for a maximum of five days", for a maximum of 40 hours per facility?	Only during peak hours which will be identified as part of the survey
15.	4	2.2.5.3.1	12. With respect to, "... at the public parking facilities", please specify whether your intent is for the consultant to survey publicly-owned parking facilities, privately-owned public parking, or both?	Both public and private parking facilities which are open to the general public.
16.	4	2.2.6.3.1	13. This sentence, in light of the preceding sentence in 2.2.6.3, seems a bit unclear. What is being sought as a deliverable? Specifically, please clarify how the first and second parts of this sentence relate to each other, in light of 2.2.6.3.	2.2.6.3.1 should be taken out of the RFP
17.	-	-	14. What is the City of Houston's expected timeframe for receipt of the Phase One report from the date of a signed contract?	April-May 2011
18.	-	-	15. What is the project budget?	Project Budget \$200,000
19.	-	-	16. Has a full funding authorization for the project been received?	The funding for Phase 1 is in place
20.			1. Proposals are due October 8, 2010. When will a firm be selected, and what is the time frame in which to deliver the Phase One Report (2.2.6.5)?	The firm will be selected and contract to council sometime on or before December 2010- The expected Phase One report is expected between April and May 2011
21.	3	2.2.4.1	2. While the current facility inventory will be made available upon firm selection, is there a list of facilities in each geographic area that can be provided in advance of the proposal deadline so that in order to provide a bit more project scale detail related to Clauses 4 and 5 (Inventories and Utilizations, respectively)?	The only list of facilities currently available for the CBD. See Exhibit B.