CITY OF HOUSTON

Annise D. Parker
Mayor

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March 31, 2014

SUBJECT: Letter of Clarification No. 2
Underwriting Services

REFERENCE: RFI No.: S33-Q24978

TO: All Prospective Respondents

This Letter of Clarification is issued to inform vendors of the following:

1. There should be only one submittal with both the rates and narrative.

2. Use the market prevailing interest rates as of Friday, March 28, 2014.

When issued, Letter(s) of Clarification shall automatically become a part of the solicitation documents and shall supersede any previous specification(s) and/or provision(s) in conflict with the Letter(s) of Clarification. All revisions, responses, and answers incorporated into the Letter(s) of Clarification are collaboratively from both the Strategic Purchasing Division and the applicable City Department(s). It is the responsibility of the respondent to ensure that it has obtained all such letter(s). By submitting a proposal on this project, respondents shall be deemed to have received all Letter(s) of Clarification and to have incorporated them into their proposals.

If you have any questions or if further clarification is needed regarding this solicitation, please contact me.

Sincerely,

Conley Jackson
Senior Procurement Specialist
Strategic Purchasing Division
832-393-8733

END OF LETTER OF CLARIFICATION 2