



CITY OF HOUSTON
FINANCE DEPARTMENT
S46- Q25044
NOTICE OF REQUEST FOR INFORMATION

**STRATEGIC
PURCHASING DIVISION**
901 Bagby Street, Concourse
Level
Houston, Texas 77002

TELECOMMUNICATIONS ASSET BROKERAGE SERVICES

The City of Houston Finance (FIN) Department is considering soliciting proposals from Consultant(s)/Contractor(s) specializing in Telecommunications Asset Brokerage Services. The objective of the Request for Information (RFI) is to obtain information associated with telecommunication asset brokerage services related to the potential opportunities that may be available to the City for the generation of revenue. While the interest at this point is in the area of telecommunications, interested firms may include other areas that may present an opportunity to generate revenue. The Department is interested in reviewing sample documents including but not limited to:

1. Detailed scope and/or specifications
2. Contract terms entered into by other public entities.
3. Reports depicting projected and actual revenues.
4. Statistical reports associated with success factors in similar initiatives.
5. Brochures of relevant offerings.
6. Case studies detailing lessons learned and recommendations on things to avoid.
7. Any other material that may be useful in developing the requirements for a future solicitation document.

The City reserves the right to invite respondents to participate in an informational meeting and/or ask questions associated with the material submitted. It shall be understood that no selection or contract will result from this RFI. The City may conduct a competitive process to seek proposals from interested businesses at a later date. Any and all expenses associated with this RFI shall be at "NO COST" to the City.

Please provide your contact information to include: Company/Organization Name, Contact Person, Address, Telephone No., Fax No. and E-mail Address. Requested information shall be submitted to Eric Alexander, Sr. Procurement Specialist, via one of the following methods listed below by **May 23 2013 at 2:00 p.m.**

Email Address eric.alexander@houstontx.gov

Mail: City of Houston
Strategic Purchasing Division
901 Bagby
Houston, TX 77002

All recommendations and comments are welcomed and will be reviewed and considered. All recommendation(s) of good merit and clear business logic and methodology may be used and incorporated into the final solicitation document.