CITY OF HOUSTON

Administration and Regulatory Affairs Department
Strategic Purchasing Division

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Mayor

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Date: February 1, 2010

Subject: Letter of Clarification No. 1
Fire Hydrant Repair Parts

Reference: Invitation to Bid (ITB) No.: S35-S23393

To All Prospective Suppliers:

This Letter of Clarification is issued for the following reasons:

- To revise the above referenced solicitation as follows:

  1. In the e-bidding website, Group I, estimated expenditures have changed to $181,000.

  2. In the e-bidding website, Group II, estimated expenditure has changed to $168,500.00.

  3. In Section B, **add**: attached page 4A of 16.

- To answer the following questions:

  1. Question: "*In group I, line 3 is for the B62B Seat O-Ring. There are 2 different Seat O-Rings. One is part#62362 for the outside O-Ring and then also there is part#62363 for the inside O-Ring. From what I understand when you change 1 of the O-Rings, you should change the other at the same time?*"

     Answer: "*Item No. 3 has been deleted.*"

  2. Question: "*In group I, line 5 for the Hose Nozzle for the B62B. Is this the new style or the old?*"

     Answer: "*The old style.*"

  3. Question: "*In group II, line 3 for the Hose Nozzle for the B84B. Is this the new style or the old style?*"

     Answer: "*The old style.*"

Council Members: Brenda Stardig Jarvis Johnson Anne Clutterbuck Wanda Adams Mike Sullivan Al Hoang Oliver Pennington
Edward Gonzalez James G. Rodriguez Stephen C. Costello Sue Lovell Melissa Noriega C.O. "Brad" Bradford
Jolanda "Jo" Jones **Controller: Ronald C. Green**

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4. Question: "*In group VI, line 1 for M&H. I found out that the operating nut – the old style op nut is no longer avail. To replace this item, you need to order these 3 items*:

   1. *Weathershield, 1-1/2" pent. – part# 491161 (Open Left or Open Right?)*
   2. *Weathershield bolt – part# 200372*
   3. *New style op nut – part# 455753*

   Answer: "*Item No. 1 has been deleted.*"

5. Question: "*In group VII, this group does not specify which hydrant. Line 1 for the Lever Drain with part number 62-31 and that would be for the B62B. On line 2 for the Hose Nozzle 84-20 would be for the B84B. Do you want the Amlok part# 84-20-3 or the B84B-5 part#84-20-60?*"

   Answer: "*Group VII, line item 1, the correct description is B-62-B Level Drain Amlok and group VII, line item 2, 84-20-3 Hose Nozzle Amlok.*"

- Due to the aforementioned change(s) to the e-bidding items you may need to edit your bid. To do so, please select the "Bid Number" and proceed accordingly.

This Letter of Clarification will be considered part of the solicitation referenced on the first page of this document.

Furthermore, it is the responsibility of each Supplier to obtain any previous Letter(s) of Clarification associated with this solicitation.

John Dearmon
Sr. Procurement Specialist
Strategic Purchasing Division
832.393.8744
DRH:jd

3.0 CONTRACT COMPLIANCE:

The Department of Public Works and Engineering reserves the right to monitor this award for compliance to ensure legal obligations are fulfilled and that acceptable level of service are provided.

3.1 Monitoring may take the form of, but not necessarily limited to:

3.1.1 Site visits

3.1.2 Testing and sampling of goods and services

3.1.3 Review of deliveries received for accuracy and timeliness

3.1.4 Review of permits, certifications and/or licenses

3.1.5 Review of contractor's invoices for accuracy

3.2 The responsibility for monitoring compliance rests with the Contract Compliance Section, Management Support Branch of the Office of the Director, Department of Public Works and Engineering.

4.0 POST AWARD MEETING;

Once the award has been approved by City Council, PW&E reserves the right to schedule a Post-Award meeting with the successful supplier and PW&E End Users. The meeting will include representatives from Procurement, PW&E Contact Management, Accounts Payable, and others as deemed appropriate.

5.0 SITE LIST VISIT;

When deemed necessary an inspection may be made by the Public Works & Engineering Department to determine whether a bidder actually has a facility at the location they have listed in the bid document.