CITY OF HOUSTON

Strategic Purchasing Division

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February 20, 2013

Subject: Letter of Clarification No.1
Bell 412 Series Twin-Engine Helicopter Component Overhaul/Exchange and Repair Services for the Police Department

Reference: Invitation to Bid (ITB) No.: S21-S24425

To All Prospective Bidders:

This Letter of Clarification is issued for the following reason:

- To revise the above referenced solicitation as follows:
  - In Section B, page 5 of 17 replace with attached page 5 of 17 marked revised February 20, 2013.

This Letter of Clarification will be considered part of the solicitation referenced above. All revisions, responses, and answers incorporated into the Letter(s) of Clarification are collaboratively from both the Strategic Purchasing Division and the applicable City Department(s).

Furthermore, it is the responsibility of each BIDDER to obtain any previous Letter(s) of Clarification associated with this solicitation.

Laura A. Guthrie, Procurement Specialist
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DRH
LG:DRH:lg

SECTION B.

CITY OF HOUSTON
TECHNICAL SPECIFICATIONS
FOR
BELL 412 SERIES TWIN-ENGINE HELICOPTER COMPONENT OVERHAUL / EXCHANGE AND REPAIR SERVICES
FOR THE
POLICE DEPARTMENT

1.0 SCOPE OF WORK:

1.1 It shall be the Supplier's responsibility, upon receipt of a component, to determine if a component should be overhauled or if a component should be replaced with an exchange component. Supplier shall notify the authorized Police Department representative regarding this determination and shall obtain written authorization from the authorized representative prior to proceeding.

1.2 Should the component need to be overhauled and it is determined by the Supplier that spare parts over and above those normally required are needed to complete the overhaul, Supplier shall notify the authorized Police Department representative in writing of the required part(s) needed. The authorized Police Department representative shall then purchase the required parts from a separate City of Houston award and shall deliver the part(s) FOB to the Supplier.

1.3 It is further required of the Supplier to deliver the overhauled, exchange or repaired component FOB destination point as listed on the electronic bid form and on the individual Purchase Orders.

1.4 Overhaul is defined to mean any effort that requires the tear-down, cleaning, inspection, re-assembly, test and/or certification of those components containing 100% consumable materials (i.e. seals, o'rings, etc.).

2.0 SUPERVISION AND INSPECTION:

2.1 The Supplier shall provide skilled mechanics, thoroughly trained and experienced for proper performance of repairs.

2.2 The City reserves the right to inspect and test all repairs performed by the Supplier to the extent practicable at all times and places during the term of the award. The City shall perform inspections and tests in a manner that will not unduly delay the work.

2.3 Subject to mutual agreement, the Supplier shall furnish City representatives with free access to facilities and assistance required in order to accomplish the inspection and test.

2.4 The Supplier shall maintain and make available upon request by the City, complete records of all work performed by the Supplier during the awarded period and up to one (1) year following award expiration.

3.0 BUYER'S SPECIAL NOTE:

This solicitation is for materials and labor and will be awarded to the low overall bidder.

4.0 MANDATORY DOCUMENTATION:

4.1 Bidder will submit proof that it is an approved FAA Repair Station for the listed items, with a copy of their license number included. If bidder subcontracts the repair, overhaul or exchange of any item, only approved FAA Repair Stations may be used. Additionally, bidder must be a Bell Helicopter Textron Customer Service Facility (CSF) factory-approved to repair and overhaul Bell 412 components.

4.2 Bidder will also submit Bidder's Questionnaire on Page 6 of 16. Failure to submit this document may cause bid to be removed from consideration.