



CITY OF HOUSTON
FINANCE DEPARTMENT
Strategic Purchasing Division

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July 16, 2013

Subject: Letter of Clarification No. 3
Security Paper, Vital Records Certificates

Reference: Invitation to Bid (ITB) No.: S36-S24563

To All Prospective Bidders:

This Letter of Clarification is issued for the following reason:

- To revise the above referenced solicitation as follows:
 1. In Section B, page 10 of 27, Provision 9.0 Security Requirements, **delete** the sentence "printing plants shall have secure perimeter and 24 hours a day; 7 days per week-armed guards, and **replace** with the sentence "printing plants shall have armed guards during all hours of operation, and the building secured and monitored during non-working hours".

This Letter of Clarification will be considered part of the solicitation referenced above. All revisions, responses, and answers incorporated into the Letter(s) of Clarification are collaboratively from both the Strategic Purchasing Division and the Department of Health and Human Services.

Furthermore, it is the responsibility of each BIDDER to obtain any previous Letter(s) of Clarification associated with this solicitation.

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DRH:VPK
VPK:DRH:vpk

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