



# CITY OF HOUSTON

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**Annise D. Parker**

Mayor

P.O. Box 1562  
Houston, Texas 77251-1562

Telephone – Dial 311  
[www.houstontx.gov](http://www.houstontx.gov)  
<http://purchasing.houstontx.gov>

Date: October 22, 2013

Subject: Letter of Clarification No. 3

Reference: Invitation to Bid (ITB) No.: S05-S24686 for Reclaimed Asphalt Pavement (RAP)  
for Various Departments

To All Prospective Bidders:

This Letter of Clarification is issued for the following reasons:

- To revise the above referenced solicitation as follows:
  1. At the City's electronic website, under Demurrage Charges and Redirect Fee, Item #2 Flat Redirect Fee has been **deleted** from the official bid form.
  2. Replace page 1 of 21, with attached page 1 of 21 marked revised October 18, 2013; Buyer's phone number has been changed to 832-393-8798.
  3. In Section B, page 7 of 21, Provision 10.0, **change** third word from **supply** to **supplier**.
  4. In Section B, page 8 of 21, Provision 12.3, **change** the second to last sentence to read: "The driver must stay in truck or on scale until after load is weighed and or signaled by scale house weigher."
  5. In Section C, page 12 of 21, under Provision 6.0 **add**:
    - 6.3.2** Invoices for the Public Works & Engineering Department shall be submitted as follows:

PW&E  
P.O. Box 61489  
Houston, Texas 77208-1489

6. In Section C, page 14 of 21, Provision 17.0 **change** the first sentence to read: “The City will be responsible for demurrage on trucks only when such charges occur because of the City’s negligence in the unloading of the material, and the unloading time exceeds two (2) hours from time of arrival at job site.” to “The City will be responsible for demurrage on trucks only when such charges occur because of the City’s negligence in the unloading of the material, and the unloading time exceeds one (1) hour from time of arrival at job site.”
7. In Section C, page 18 of 21, Provision 33.0 **add**:

**33.2.4 Pull samples and temperatures**

- Due to the aforementioned change to the e-bidding items you may need to edit your bid. To do so, please select the “Bid Number” and proceed accordingly.

This Letter of Clarification will be considered part of the solicitation referenced above. All revisions, responses, and answers incorporated into the Letter(s) of Clarification are collaboratively from both the Strategic Purchasing Division and the applicable City Department(s).

Furthermore, it is the responsibility of each BIDDER to obtain any previous Letter(s) of Clarification associated with this solicitation.

  
Kristina Kollaja  
Procurement Specialist  
Strategic Purchasing Division  
832-393-8798

  
KK:DRH:kk



# CITY OF HOUSTON INVITATION TO BID (ITB)

Issued: October 4, 2013

## Bid Opening

Sealed bids, in duplicate, will be received by the City Secretary of the City of Houston, in the City Hall Annex, Public Level, 900 Bagby, Houston, Texas 77002 until **10:30 a.m. Thursday, October 31, 2013** and all bids will be opened and publicly read in the City Council Chamber at 11:00 A.M. on that date for the purchase of:

**RECLAIMED ASPHALT PAVEMENT (RAP) CONCRETE MATERIALS  
FOR  
VARIOUS DEPARTMENTS  
BID INVITATION NO. S05-S24686  
NIGP CODE: 745-21**

## Buyer

**Kristina Kollaja** is the Buyer for this solicitation and **she** may be reached at 832-393-8798. Any questions regarding this solicitation should be submitted in writing to 832-393-8760 (fax) or via e-mail at [kristina.kollaja@houstontx.gov](mailto:kristina.kollaja@houstontx.gov)

## Electronic Bidding

In order to submit a bid for the items associated with this procurement, you must fill in the pricing information on the "PLACE BID" page.

## Pre-Bid

A Pre-Bid Conference will be held for all Prospective Bidders in the Strategic Purchasing Division, Basement, City Hall, 901 Bagby, Houston, Texas 77002 at **2:00 p.m., Thursday, October 17, 2013, Conference Room #1.**

All Prospective Bidders are urged to be present. It is the bidder's responsibility to ensure that they have secured and thoroughly reviewed all aspects of the bidding documents prior to the Pre-Bid Conference. **Any revisions to be incorporated into this bidding document arising from discussions before, during and subsequent to the pre-bid conference will be confirmed in writing by Letter(s) of Clarification prior to the bid due date. No verbal responses will otherwise alter the specifications, terms and conditions as stated herein.**

**Bidding forms, specifications and all necessary information should be downloaded from the Internet at <https://purchasing.houstontx.gov>. By registering and downloading this bid document, all updates to this bid document will be automatically forwarded via e-mail to any registered bidder. This information may also be obtained from the office of the City Purchasing Agent, 901 Bagby, Basement, Houston, Texas 77002.**

**The place of the bid opening may be transferred in accordance with Paragraph B (5) of Section 15-3 of The Code of Ordinances, Houston, Texas. The bid opening meeting may be rescheduled in accordance with Paragraph B (6) of said Section 15-3.**

**The City reserves the right to reject any or all bids or to accept any bid or combination of bids deemed advantageous to it.**

**CITY EMPLOYEES ARE PROHIBITED FROM BIDDING ON THIS SOLICITATION IN ACCORDANCE WITH THE CODE OF ORDINANCES SECTION 15 - 1.**

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