



**CITY OF HOUSTON**  
FINANCE DEPARTMENT  
Strategic Procurement Division

**Annise D. Parker**

Mayor

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Date August 13, 2014  
Subject: Letter of Clarification No. 4  
Traffic Sign Blanks, Aluminum for Various Departments  
Reference: Invitation to Bid (ITB) No.: S57-S24803

To All Prospective Bidders:

This Letter of Clarification is issued for the following reason:

To revise the above referenced solicitation as follows:

1. In Section C, page 12 of 19, Provision 11.5, change five (5) working days to thirty (30) working days.

This Letter of Clarification will be considered part of the solicitation referenced above. All revisions, responses, and answers incorporated into the Letter(s) of Clarification are collaboratively from both the Strategic Purchasing Division and the applicable City Department(s).

Furthermore, it is the responsibility of each BIDDER to obtain any previous Letter(s) of Clarification associated with this solicitation.

A handwritten signature in black ink, appearing to read "Grady Garrow", written over a circular stamp or seal.

Grady Garrow  
Procurement Specialist  
Strategic Purchasing Division  
832-393-8752

*DRH*  
DRH/GG