



**CITY OF HOUSTON**  
FINANCE DEPARTMENT  
Strategic Procurement Division

**Annise D. Parker**

Mayor

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Date: March 31, 2015  
Subject: Letter of Clarification No. 3  
Electrical Supplies for Various Departments  
Reference: Invitation to Bid (ITB) No.: S57-S25168

To All Prospective Bidders:

This Letter of Clarification is issued for the following reason:

To answer the following questions:

1. *Question:* "If I have already submitted my bid both online and delivered it to the City Secretary's office, then do I have to resubmit it online?"

*Answer:* "If at the City's Electronic website a **revision** is made that would affect the outcome of the suppliers bid, then "YES" a new electronic bid and two paper copy bids with original signatures is required."

2. *Question:* "Items 1 and 4 in Group II should be in Group XVII EXCLUDED items. On my current bid I "no bid" those in Group II and included that note that they should be in Group XVII?"

*Answer:* "Items 1 and 4 of Group II have been removed."

Due to the aforementioned change to the e-bidding items you may need to edit your bid. To do so, please select the "Bid Number" and proceed accordingly.

This Letter of Clarification will be considered part of the solicitation referenced above. All revisions, responses, and answers incorporated into the Letter(s) of Clarification are collaboratively from both the Strategic Procurement Division and the applicable City Department(s).

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Furthermore, it is the responsibility of each BIDDER to obtain any previous Letter(s) of Clarification associated with this solicitation.



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DRH/GG

**Council Members:** Brenda Stardig Jerry Davis Ellen R. Cohen Dwight A. Boykins Dave Martin Richard Nguyen Oliver Pennington Edward Gonzalez  
Robert Gallegos Mike Laster Larry V. Green Stephen C. Costello David W. Robinson Michael Kubosh C.O. "Brad" Bradford Jack Christie  
**Controller:** Ronald C. Green

*Partnering to better serve Houston*