



CITY OF HOUSTON
FINANCE DEPARTMENT
Strategic Procurement Division

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April 6, 2015

Subject: Letter of Clarification No. 1
Bags, Polyethylene Linear Low Density for Various Departments

Reference: Invitation to Bid (ITB) No.: S59-S25358

To All Prospective Bidders:

This Letter of Clarification is issued for the following reason:

- To answer the following questions:

1. Question: *"How many delivery locations are there for the bags?"*

Answer: "PWE MMB Warehouse - 2805 McKinney 77003."
"HAS - 18600 Lee Rd. 77338."
"HFD - 1205 Dart St. 77007."
"GSD - 2707 Dalton 77017."
"SWD - 5711 Eastex Freeway 77026."

2. Question: *"About how often are orders placed (monthly, quarterly or other)?"*

Answer: "Pursuant to Section C, provision 1.0 TERM OF AWARD, sub provision 1.2 on pages 8 of 17, the quantities may vary depending upon the actual needs of the user departments."

3. Question: *"What is an average case order?"*

Answer: "See Answer to Question #2."

4. Question: *"Provide a sample of each liner?"*

Answer: *"Will attempt to provide samples at the pre-bid conference." "The bid document pertain all the bags specification." "Samples can be mailed if interested bidders provide prepaid carrier label and package envelope made available ready for shipping."*

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5. Question: "Provide last year's award vendor(s) name and pricing for the item listed?"

Answer: "The information is available at the City E-Catalog site.
The link is as follow: <http://purchasing.houstontx.gov/catalog/>

This Letter of Clarification will be considered part of the solicitation referenced on the first page of this document. All revisions, responses, and answers incorporated into the Letter(s) of Clarification are collaboratively from both the Strategic Procurement Division and the applicable City Department(s).

Furthermore, it is the responsibility of each BIDDER to obtain any previous Letter(s) of Clarification associated with this solicitation.

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