



# CITY OF HOUSTON

Administration and Regulatory Affairs Department  
Strategic Purchasing Division

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December 5, 2011

**SUBJECT:** Letter of Clarification No. 3

**REFERENCE:** Request for Proposal: S37-T23965 for Integrated Library System and Discovery Services for the Houston Public Library

**TO:** All Prospective Respondents

**This Letter of Clarification is issued for the following reasons:**

- **The following question and City of Houston response is hereby incorporated and made a part of the Request for Proposal:**

1. Is there a Word version of the Statement of Work?

**Answer:** A Word version of the Statement of Work has been uploaded to the purchasing web site and can be found along with the RFP documents at the link below:

[http://purchasing.houstontx.gov/bid\\_download.aspx](http://purchasing.houstontx.gov/bid_download.aspx)

When issued, Letter(s) of Clarification shall automatically become a part of the solicitation documents and shall supersede any previous specification(s) and/or provision(s) in conflict with the Letter(s) of Clarification. It is the responsibility of the respondent to ensure that it has obtained all such letter(s). By submitting a qualifications packet on this project, respondents shall be deemed to have received all Letter(s) of Clarification and to have incorporated them into their qualifications packet.

If you have any questions or if further clarification is needed regarding this solicitation, please contact me.

Sincerely,

*Joyce Hays*

Joyce Hays  
Sr. Procurement Specialist  
City of Houston Strategic Purchasing Division  
832-393-8723

cc: File T23965

*Partnering to better serve Houston*