

# EXHIBIT III - DRAFT

## Fee Schedule

A flat annual service fee shall be quoted for the Proposal specifications, and an hourly fee for optional services, with the exception of certificates of insurance, which shall be based on a per-quantity basis. Service fees shall be based upon the following:

1. Specifications

a) Annual service fee for the scope of services described in Section II, 3.1 and 3.2.

	Three Year Contract*			Two One-Year Options**		Total Five Years
	1 <sup>st</sup> Year*	2 <sup>nd</sup> Year*	3 <sup>rd</sup> Year*	4 <sup>th</sup> Year**	5 <sup>th</sup> Year**	
Annual Fee	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____

(\*1<sup>st</sup> to 3<sup>rd</sup> years will be the same annual amount. \*\*4<sup>th</sup> and 5<sup>th</sup> years will be the same annual amount.)

2. Additional Services:

a) Hourly rate for services described in Section II, 4.1.1., or will these services be included in the annual service fee in Exhibit III, 1. a. (listed above).

Professional Staff Hourly Rate: \$ \_\_\_\_\_

Support Staff Hourly Rate: \$ \_\_\_\_\_

b) Hourly rate for services described in Section II, 4.1.2., or will these services be included in the annual service fee in Exhibit III, 1. a. (listed above).

Professional Staff Hourly Rate: \$ \_\_\_\_\_

Support Staff Hourly Rate: \$ \_\_\_\_\_

c) Cost for certificate of insurance reviews described in Section II, 4.1.3, or will these services be included in the annual service fee in Exhibit III, 1. a. (listed above).

1) 100 – 300 Certificate Reviews: \$ \_\_\_\_\_ per certificate

2) 301 or More Certificate Reviews: \$ \_\_\_\_\_ per certificate

d) Hourly rate for insurance replacement cost appraisal / valuation services described in Section II, 4.1.4. (Additional services do not include buildings listed in Appendix IV nor Appendix V. Each additional building to be determined.)

Hourly Rate: \$ \_\_\_\_\_

**NOTE:** The payments for services made by the City under this contract shall be in lieu of any policy commissions for insurance marketing. Commissions will not be permitted for contract services unless specifically required based on underwriting guidelines and/or regulations. Such commissions will be disclosed to the City and credited against the annual service fee.