



CITY OF HOUSTON

Annise D. Parker

Mayor

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September 5, 2013

SUBJECT: Letter of Clarification No. 7 Third Party Administrator for Self-Funded Medical and/or Pharmacy Benefits Plans for the City of Houston

REFERENCE: Request for Proposal No. S37-T24702

TO: All Prospective Proposers

This Letter of Clarification is issued to provide plan design amendments which have occurred since the inception of the medical / pharmacy plans on May 1, 2011.

When issued, Letter(s) of Clarification shall automatically become a part of the proposal documents and shall supersede any previous specification(s) and/or provision(s) in conflict with the Letter(s) of Clarification. All revisions, responses, and answers incorporated into the Letter(s) of Clarification are collaboratively from both the Strategic Purchasing Division and the applicable City Department(s). It is the responsibility of the proposers to ensure that it has obtained all such letter(s). By submitting a proposal on this project, proposers shall be deemed to have received all Letter(s) of Clarification and to have incorporated them into this proposal.

Please note the plan design changes in the exhibits as follows:

- Plan Design Amendment #1
- Plan Design Amendment #2
- Plan Design Amendment #5
- Plan Design Amendment #8

Sincerely,

Gerri R. Walker

Gerri R. Walker
Assistant Director, Human Resources