



CITY OF HOUSTON

Annise D. Parker

Mayor

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September 23, 2013

SUBJECT: Letter of Clarification No. **18** Third Party Administrator for Self-Funded Medical and/or Pharmacy Benefits Plans for the City of Houston

REFERENCE: Request for Proposal No. S37-T24702

TO: All Prospective Proposers

When issued, Letter(s) of Clarification shall automatically become a part of the proposal documents and shall supersede any previous specification(s) and/or provision(s) in conflict with the Letter(s) of Clarification. All revisions, responses, and answers incorporated into the Letter(s) of Clarification are collaboratively from both the Strategic Purchasing Division and the applicable City Department(s). It is the responsibility of the proposers to ensure that it has obtained all such letter(s). By submitting a proposal on this project, proposers shall be deemed to have received all Letter(s) of Clarification and to have incorporated them into this proposal.

NOTE: The City has extended the RFP proposal submission deadline until 12:00 noon, Tuesday, October 1, 2013. However, no additional questions will be accepted.

A new claims file, which will include members' and providers' zip codes in one file, will be posted to the secure website this afternoon, Monday, September 23, 2013.

Sincerely,

Gerri R. Walker

Gerri R. Walker
Assistant Director, Human Resources

END OF LETTER OF CLARIFICATION 18