



January 8, 2014

**SUBJECT:** Letter of Clarification No. **10** Request for Proposal for Human Resources Consulting Services and Data Warehouse

**REFERENCE:** Request for Proposal No. S37-T24838

**TO:** All Prospective Proposers

This Letter of Clarification is issued for the following reason:

The following questions and City of Houston responses are hereby incorporated and made a part of the Request for Proposal:

**Question:** I have several questions all related to Part 6 - DD - Data Warehouse / Data Mining:

1. What are the initial data sources to be loaded into the data warehouse? Are these systems up and running today?
2. What are the total number of data sources that have already been identified to be loaded?
3. Which groups are the target users of the data warehouse/dashboards? How many users are expected?

**Answer:** The selected Data Warehouse vendor will extract data from multiple external sources, load data into a medical and prescription drugs claims data repository designed to capture data elements and provide complex analytics. The Data Warehouse vendor will collaborate with the City and the medical plan administrator on system specifications, deliverables and timelines to implement a robust Data Warehouse, and the selected vendor will manage the Data Warehouse. Please reference the RFP Date Warehouse Scope of Services for more details.

**Question:** On page 2 of exhibit F, is the Contracting Entity the company or a person? It looks like it should be the company, but a company does not have a residential address.

**Answer:** The Contracting Entity is the company. Please place “not applicable” in the areas that do not apply.

When issued, Letter(s) of Clarification shall automatically become a part of the proposal documents and shall supersede any previous specification(s) and/or provision(s) in conflict with the Letter(s) of Clarification. All revisions, responses, and answers incorporated into the Letter(s) of Clarification are collaboratively from both the Strategic Purchasing Division and the applicable City Department(s). It is the responsibility of the proposers to ensure that it has obtained all such letter(s). By submitting a proposal on this project, proposers shall be deemed to have received all Letter(s) of Clarification and to have incorporated them into this proposal.

Sincerely,

*Gerri R. Walker*

Gerri R. Walker

Assistant Director, Human Resources

**END OF LETTER OF CLARIFICATION 10**