



# CITY OF HOUSTON

**Annise D. Parker**

Mayor

P.O. Box 1562  
Houston, Texas 77251-1562

Telephone - Dial 311  
[www.houstontx.gov](http://www.houstontx.gov)  
<http://purchasing.houstontx.gov>

January 22, 2014

**SUBJECT:** Letter of Clarification No. **22** Request for Proposal (RFP) for Human Resources Consulting and Data Warehouse

**REFERENCE:** Request for Proposal No. S37-T24838

**TO:** All Prospective Proposers

**Question:** Based on the impending storm on the East Coast and the potential for unreliable delivery of proposals by carriers, would it be possible to have the deadline for hard copies extended by a few days?

**Answer:**

- (1) There will be an additional one-week extension to the current RFP submission deadline for electronic and hard copies. The new RFP due date is **Thursday, January 30, 2014, 2:00 pm (CST)**.

When issued, Letter(s) of Clarification shall automatically become a part of the proposal documents and shall supersede any previous specification(s) and/or provision(s) in conflict with the Letter(s) of Clarification. All revisions, responses, and answers incorporated into the Letter(s) of Clarification are collaboratively from both the Strategic Purchasing Division and the applicable City Department(s). It is the responsibility of the proposers to ensure that it has obtained all such letter(s). By submitting a proposal on this project, proposers shall be deemed to have received all Letter(s) of Clarification and to have incorporated them into this proposal.

Sincerely,

*Gerri R. Walker*

Gerri R. Walker  
Assistant Director, Human Resources

**END OF LETTER OF CLARIFICATION 22**