



CITY OF HOUSTON

Annise D. Parker

Mayor

P.O. Box 1562
Houston, Texas 77251-1562

Telephone – Dial 311
www.houstontx.gov

April 25, 2014

SUBJECT: Letter of Clarification No. 1 Request for Proposal for Implementation, Validation, and Staff Training for Forensic DNA Analysis Robotics for the Houston Police Department

REFERENCE: Request for Proposal No. S37-T24955

TO: All Prospective Proposers

This Letter of Clarification is issued for the following reason:

The following questions and City of Houston responses are hereby incorporated and made a part of the Request for Proposal:

1. Question: Will the references supplied under Proposal Submittal Requirement 3.1.5.1 (page 20) suffice considering that our Biotechnical Services team operates as a cohesive unit and may share the same customer references?

Answer: Yes.

2. Question: Can a definition of “super user” be provided to better clarify the Houston Police Department’s expectations, such as “Is software programming desired in the super user training”?

Answer: It is desired that super-users are trained in HSL (Hamilton Scripted Language), Specific ID STARlet GUIs, and script writing to an extent that will allow for in depth trouble shooting and creating/modification of scripts at a later time. The super-users should also be trained in the flexible input and output modules for LIMS (Porter Lee) integration.

3. Question: Can a list of consumables and reagents be provided to better clarify the Houston Police Department’s expectations? If so, can the list identify both extraction and downstream consumables and reagents?

Answer: All reagents and consumables required for extraction, quantification, amplification, and fragment analysis shall be provided by the vendor. The

samples extracted using Prepfiler shall be quantified using Quantifiler Duo, amplified using Identifier Plus, and separated on a 3130xl Genetic Analyzer.

4. **Question:** What is meant by a "Proposer Technical Requirements Checklist" as identified in the Proposer Responsiveness to RFP Requirement 1.11 (page 18)?

Answer: Please ignore section 1.11 in the Proposer Responsiveness to RFP Requirement 1.11 (page 18).

5. **Question:** Below are listed parts for the Hamilton STARlet liquid handling workstation. Can the Houston Police Department confirm which materials were not included with the purchase of the instrument and therefore may need to be provided by the vendor?

STARlet Autoload Workstation Base

Modular Arm for 4, 8, 12, 16 Channels & iSWAP

8 Independent Pipette Channels (0.5 - 1000uL)

1mL CO-RE Gripper Paddles

Teaching Needles

Hamilton MicroLab™ STAR Control System W7

MICROLAB® STAR Venus Two on CD

Tip Rack Carrier for 5 Tip Racks (Landscape, 6 tracks wide)

Set of Tube Carriers, 3 carriers, 32 tubes each

Inserts, 1.5 mL Eppendorf (32 molded inserts)

Reagent Carrier, Holds (5) 50mL Tubs

MultiFlex Carrier Base (6 tracks) for five

Landscape Modules

MultiFlex DWP Module 4

Shaker Carrier Base Plate

Hamilton Heater Shaker

Tip Isolator

MultiFlex Module Adapter for 7T Shaker Base

Answer: Each of the items listed was included in the purchase of the instrument and will not need to be provided by the vendor.

When issued, Letter(s) of Clarification shall automatically become a part of the proposal documents and shall supersede any previous specification(s) and/or provision(s) in conflict with the Letter(s) of Clarification. All revisions, responses, and answers

incorporated into the Letter(s) of Clarification are collaboratively from both the Strategic Purchasing Division of Finance and the Human Resources Department. It is the responsibility of proposers to ensure that they have obtained all such letter(s). By submitting a proposal on this project, proposers shall be deemed to have received all Letter(s) of Clarification and to have incorporated them into their proposal.

Sincerely,

Joyce A. Hays

Joyce Hays
Sr. Procurement Specialist

END OF LETTER OF CLARIFICATION 1