



CITY OF HOUSTON
FINANCE DEPARTMENT
Strategic Procurement Division

Annise D. Parker

Mayor

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July 22, 2014

SUBJECT: Letter of Clarification No. 3
Temporary Employee Program

REFERENCE: RFP No.: S33-T25055

TO: All Prospective Respondents

This Letter of Clarification is issued for the following reasons:

1. To add clarity as it relates to sections 1.1, page 2 and section 10.2, page 30 of the RFP document marked "Revised June 30, 2014".

Your proposal must be submitted as requested in section 1.1, page 2 and contain the contents as defined in section 11.1, page 30 of the RFP document marked revised "June 30, 2014".

Your "cost of services" must be submitted (and clearly marked) as requested in section 10.2, page 30 of the RFP document marked "Revised, June 30, 2014. This information should then be included in your proposal package.

When issued, Letter(s) of Clarification shall automatically become a part of the solicitation documents and shall supersede any previous specification(s) and/or provision(s) in conflict with the Letter(s) of Clarification. All revisions, responses, and answers incorporated into the Letter(s) of Clarification are collaboratively from both the Strategic Procurement Division and the applicable City Department(s). It is the responsibility of the respondent to ensure that it has obtained all such letter(s). By submitting a proposal on this project, respondents shall be deemed to have received all Letter(s) of Clarification and to have incorporated them into their proposals.

If you have any questions or if further clarification is needed regarding this solicitation, please contact me.

Sincerely,

A handwritten signature in cursive script that reads "Conley Jackson".

Conley Jackson
Senior Procurement Specialist
Strategic Purchasing Division
832-393-8733