



December 10, 2014

**SUBJECT: Letter of Clarification No. 3 Self- Insured Workers' Compensation Third Party Administration & Related Services**

**REFERENCE: Request for Proposal (RFP) No. S66-T25102**

**TO: All Prospective Proposers**

When issued, Letter(s) of Clarification shall automatically become a part of the proposal documents and shall supersede any previous specification(s) and/or provision(s) in conflict with the Letter(s) of Clarification. All revisions, responses, and answers incorporated into the Letter(s) of Clarification are collaboratively from both the Strategic Purchasing Division and the applicable City Department(s). It is the responsibility of the proposers to ensure that it has obtained all such letter(s). By submitting a proposal on this project, proposers shall be deemed to have received all Letter(s) of Clarification and to have incorporated them into this proposal.

**Question:**

3.8.37 How does your system or what does your system have to coordinate and analyze WC medical with health benefits medical?

Please explain what is required by the TPA or TPA's system to comply. What process is in place today with the current TPA to provide the needed service?

**Answer:**

Quarterly the current TPA supplies a list of injured employee data to compare to our Health Benefits program to eliminate any duplicate benefits.

The requirements of information and its format may change with Health Benefit companies' requirements.

Sincerely,

Kim A. Smith

Division Manager Risk Management, Workers' Compensation