



# CITY OF HOUSTON

**Annise D. Parker**

Mayor

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December 10, 2014

**SUBJECT: Letter of Clarification No. 4 Self- Insured Workers' Compensation Third Party Administration & Related Services**

**REFERENCE: Request for Proposal (RFP) No. S66-25102**

**TO: All Prospective Proposers**

When issued, Letter(s) of Clarification shall automatically become a part of the proposal documents and shall supersede any previous specification(s) and/or provision(s) in conflict with the Letter(s) of Clarification. All revisions, responses, and answers incorporated into the Letter(s) of Clarification are collaboratively from both the Strategic Purchasing Division and the applicable City Department(s). It is the responsibility of the proposers to ensure that it has obtained all such letter(s). By submitting a proposal on this project, proposers shall be deemed to have received all Letter(s) of Clarification and to have incorporated them into this proposal.

**Question:**

2.6 RMIS Pricing: Please clarify the total number of ID's needed and their level of access. RFP reads 16 full users and 15 views only. Should the quote be for 31 IDs or do some of the "full user" IDs fall into the "view only" category as well?

**Answer:**

The City Requires 16 full users and 15 view only. This number is subject to change and should be considered in pricing or quoted additional cost associated with additional users.

Sincerely,

Kim A. Smith

Division Manager Risk Management, Workers' Compensation