



CITY OF HOUSTON

Annise D. Parker

Mayor

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January 7, 2015

**SUBJECT: Letter of Clarification No. 61-63 Self- Insured Workers' Compensation
Third Party Administration & Related Services**

REFERENCE: Request for Proposal (RFP) No. S66-T25102

TO: All Prospective Proposers

When issued, Letter(s) of Clarification shall automatically become a part of the proposal documents and shall supersede any previous specification(s) and/or provision(s) in conflict with the Letter(s) of Clarification. All revisions, responses, and answers incorporated into the Letter(s) of Clarification are collaboratively from both the Strategic Purchasing Division and the applicable City Department(s). It is the responsibility of the proposers to ensure that it has obtained all such letter(s). By submitting a proposal on this project, proposers shall be deemed to have received all Letter(s) of Clarification and to have incorporated them into this proposal.

61. Question:

Thank you

61. Answer:

Please note a document change to the Flat Fee Program Administration Cost-1

62. Question:

No Question

62. Answer:

Please note a document has been added: Detailed Claims Listing Open Claims 11 30 14 (2).xlsx

63. Question:

On the performance guarantee, how often will the performance be measured and how often will potential fines be assessed?

63. Answer:

The performance will be measured annually.

Sincerely,

Kim Smith

Department of Workers' Compensation Division