



# CITY OF HOUSTON

**Annise D. Parker**

Mayor

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January 26, 2015

**SUBJECT: Letter of Clarification No. 82 Self- Insured Workers' Compensation Third Party Administration & Related Services**

**REFERENCE: Request for Proposal (RFP) No. S66-T25102**

**TO: All Prospective Proposers**

When issued, Letter(s) of Clarification shall automatically become a part of the proposal documents and shall supersede any previous specification(s) and/or provision(s) in conflict with the Letter(s) of Clarification. All revisions, responses, and answers incorporated into the Letter(s) of Clarification are collaboratively from both the Strategic Purchasing Division and the applicable City Department(s). It is the responsibility of the proposers to ensure that it has obtained all such letter(s). By submitting a proposal on this project, proposers shall be deemed to have received all Letter(s) of Clarification and to have incorporated them into this proposal.

**82. Question:**

The RFP requests a vendor ID number in exhibit I.

Is this the contract number previously assigned for a current vendor?

If not, is there a website you could direct us to find this number?

**82. Answer:**

In Exhibit 1 the City of Houston Vendor number is referring to those companies that are already doing business with the City of Houston and have a vendor number previously assigned. If you have no assigned number please leave blank or indicate that you have no number assigned.

Sincerely,

Kim A. Smith  
Division Manager Risk Management, Workers' Compensation