



**CITY OF HOUSTON**  
FINANCE DEPARTMENT  
Strategic Procurement Division

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Mayor

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March 9, 2015

**SUBJECT:** Letter of Clarification No. 2 for Facilities Maintenance Services for the General Services Department

**Ref:** Request for Proposal No. S30-T25319

**TO:** All Prospective Proposers:

This Letter of Clarification is issued for the following reasons:

- To revise the above referenced solicitation as follows:
- The proposal due date is hereby changed from 2:00 P.M. Thursday, March 19, 2015 to **2:00 P.M. Thursday, April 2, 2015.**

When issued, Letter(s) of Clarification shall automatically become a part of the solicitation documents and shall supersede any previous specification(s) and/or provision(s) in conflict with the Letter(s) of Clarification. All revisions, responses, and answers incorporated into the Letter(s) of Clarification are collaboratively from both the Strategic Purchasing Division and the applicable City Department(s). It is the responsibility of the proposers to ensure that it has obtained all such letter(s). By submitting a proposal on this project, proposers shall be deemed to have received all Letter(s) of Clarification and to have incorporated them into this proposal.

If you have any questions or if further clarification is needed regarding this Request for Proposal, please contact me at 832-393-8736.

A blue ink signature of Richard Morris.

*Richard Morris*

Richard Morris  
Senior Procurement Specialist