



CITY OF HOUSTON
FINANCE DEPARTMENT
Strategic Procurement Division

Annise D. Parker

Mayor

Lourdes Coss
Chief Procurement Officer
P.O. Box 1562
Houston, Texas 77251-1562

F. 832.393.8755
<https://purchasing.houstontx.gov>

June 11, 2015

Subject: Letter of Clarification No. 3 to Request for Proposal (RFP) No. S55-T25415 for Harris County Area Agency on Aging Nutrition and Transportation Services.

To: All Prospective Proposers:

This Letter of Clarification is being issued for the following reasons:

- **To respond to questions posed by prospective proposers.**

- 1) The following question and the City of Houston's response is hereby incorporated and made part of the RFP.

Question No.1: I recall when question number 20 "**Do clients still have to sign to demonstrate receipt of food? Can we use automated/san system that overlays with SAMS**" was asked during the Pre-Proposal meeting, it was clarified verbally that this belongs to Congregate Site meals, not Home Delivered Meals. Currently, HDM clients do not sign for their meals.

Response: Yes, this applies only to Consumers and Congregate Site meals.

When issued, Letter(s) of Clarification shall automatically become a part of the proposal documents and shall supersede any previous specification(s) and/or provision(s) in conflict with the Letter(s) of Clarification. All revisions, responses, and answers incorporated into the Letter(s) of Clarification are collaboratively from both the Strategic Purchasing Division and the applicable City Department(s). It is the responsibility of the proposers to ensure that it has obtained all such letter(s). By submitting a proposal on this project, proposers shall be deemed to have received all Letter(s) of Clarification and to have incorporated them into this proposal.

If you have any questions or if further clarification is needed regarding this Request for Proposal, please contact me.

Joseph Badell

Joseph Badell, CCCM
Senior Procurement Specialist
Strategic Procurement Division
832-393-0209

END OF LETTER OF CLARIFICATION 3

Council Members: Brenda Stardig Jerry Davis Ellen R. Cohen Dwight A. Boykins Dave Martin Richard Nguyen Oliver Pennington Edward Gonzalez
Robert Gallegos Mike Laster Larry V. Green Stephen C. Costello David W. Robinson Michael Kubosh C.O. "Brad" Bradford Jack Christie
Controller: Ronald C. Green