



CITY OF HOUSTON
FINANCE DEPARTMENT
 Strategic Procurement Division

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Mayor

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September 10, 2015

SUBJECT: Letter of Clarification No. 2

REFERENCE: RFP: S69-T25540 Dental – DHMO and Indemnity/DPPO

TO: All Prospective Proposers

CLARIFICATION NO. 2

FOR

**REFERENCE: SOLICITATION: S69-T25540
 REQUEST FOR PROPOSAL (RFP) FOR Dental – DHMO and Indemnity/DPPO**

For which responses for clarification are scheduled to be received to the Finance Department Strategic Procurement Division, 2:00 p.m., Central Time on September 18, 2015.

The following changes and/or revisions are incorporated into the above referenced RFP Document a noted. All other provisions and requirements as originally set forth remain enforce and are binding.

1. The MWBE goal has been **CHANGED** from 15% to 11%.
2. The following questions and requests for clarification were submitted in accordance with the instructions provided, Communications between the City and Respondents. The City’s response (**in bold italics**) follows each question or request for clarification in the table below:

CLARIFICATIONS TO QUESTIONS

| | |
|----------------------|---|
| Question 1: | In regard to MWBE Good Faith Effort, please confirm the percentage. In the current contract, is the amount in place specific to the entire contract period or one year? What products/services are being provided by MWBEs for this contract? |
| COH Response: | <i>The MWBE percent has been approved at 11% of the portion of total annual premium (plan cost) that is attributable to administrative services. The administrative services percentage (not the goal) may</i> |

| | |
|----------------------|---|
| | <p>be modified annually upon written request by the contractor 30 days in advance of May 1 each year. The goal will remain at 11% throughout the life of the contract.</p> <p>Items that are eligible for satisfaction of the goal include dental services, printing costs, laboratories, translation services, marketing services and any others listed in the current City of Houston MWBE directory. The directory may be obtained at: https://houston.mwdbe.com/FrontEnd/VendorSearchPublic.asp</p> |
| Question 2: | Please provide the following Exhibits: 1A, 1B, 6A and 6B |
| COH Response: | <p>Exhibits 1A and 1B were published on September 4, 2015 under “Manage Documents” on the ProposalTech website. They are entitled:</p> <ul style="list-style-type: none"> • RFP Sample_Managed Care Dental-DHMO_2015 – Exhibit 1A • RFP Sample_Group Dental Indemnity Agreement-DPPO_2015 – Exhibit 1B. <p>Exhibits 6A and 6B (Cost Quotation tables) are imbedded in the RFP Questionnaire under Sections 11.15.1 – DHMO Pricing and 11.15.2 – DPPO Pricing.</p> |
| Question 3: | Is there a separate Performance Guarantee Exhibit for the PPO/DHMO or are the only Performance Guarantees listed in the Questionnaire? |
| COH Response: | The Performance Standards are also imbedded in the RFP Questionnaire. They are included under Sections 11.14.1 – DHMO and 11.14.2 – Indemnity/DPPO. |

END OF CLARIFICATION NO. 2

Should you have any additional questions or request further clarification regarding this Proposal, please contact Regina Spencer at regina.spencer@houstontx.gov or at (832) 393-8707.

Sincerely,

Regina Spencer

Regina Spencer
Sr. Procurement Specialist

CH/rrs

Cc: File

Partnering to better serve Houston