



CITY OF HOUSTON

FINANCE DEPARTMENT
Strategic Procurement Division

Annise D. Parker

Mayor

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City Purchasing Agent
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December 23, 2015

SUBJECT: Letter of Clarification No. 3
Professional Independent Internal Audit and Consulting Services

REFERENCE: RFQ No.: S67-T25616

TO: All Prospective Respondents

This Letter of Clarification is issued for the following reasons:

- 1. To inform all prospective respondents to submit their questions to the following individuals:**

Dave Evans
Dave.Evans@Houstontx.gov

Brenda Chagoya
Brenda.Chagoya@Houstontx.gov

When issued, Letter(s) of Clarification shall automatically become a part of the solicitation documents and shall supersede any previous specification(s) and/or provision(s) in conflict with the Letter(s) of Clarification. All revisions, responses, and answers incorporated into the Letter(s) of Clarification are collaboratively from both the Strategic Procurement Division and the applicable City Department(s). It is the responsibility of the respondent to ensure that it has obtained all such letter(s). By submitting a proposal on this project, respondents shall be deemed to have received all Letter(s) of Clarification and to have incorporated them into their proposals.

If you have any questions or if further clarification is needed regarding this solicitation, please contact me.

Sincerely,

A handwritten signature in cursive script that reads "Dave Evans".

Dave Evans
Deputy Assistant Director
Strategic Purchasing Division
832-393-8701

END OF LETTER OF CLARIFICATION 3