



**CITY OF HOUSTON**  
FINANCE DEPARTMENT  
Strategic Procurement Division

**Sylvester Turner**  
Mayor

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Chief Procurement Officer  
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November 1, 2017

**SUBJECT:** Letter of Clarification No. 1 – **RFP S33- T26424 for Data Collection and Analytics Consulting for the Housing and Community Development Department**

**TO:** All Prospective Proposers:

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This letter of Clarification is issued for the following reasons:

- 1. If a vendor bids on the Data Collection and Analytics Consulting RFP Solicitation, can a vendor Bid on other project(s)?**  
**COH Response: YES, this will not conflict with the Master Program Manager RFP.**
- 2. Can a vendor have an operations offshore?**  
**COH Response: We are checking with the City of Houston, Legal department due to the potential nature of government sources.**
- 3. We received 51 Questions, please note that the City is working to complete this as soon as possible and will post the next update November 2, 2017, close of business day.**

When issued, Letter(s) of Clarification shall automatically become a part of the Bid documents, and shall supersede any previous specification(s) and/or provision(s) in conflict with the Letter(s) of Clarification. It is the responsibility of the Proposer to ensure that they have obtained any such previous Letter(s) associated with this solicitation. By submitting a response on this Bid, Bidders shall be deemed to have received all Letter(s) of Clarification and to have incorporated them into this Bid.

Should you have any questions or need further clarification regarding this Proposal, please contact Conley Jackson at (832) 393.8733.

Sincerely,  
*Conley Jackson*

**Council Members:** Brenda Stardig Jerry Davis Ellen R. Cohen Dwight A. Boykins Dave Martin Steve Le Greg Travis Karla Cisneros Robert Gallegos  
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