



CITY OF HOUSTON
FINANCE DEPARTMENT
Strategic Procurement Division

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Mayor

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May 14, 2019

MEMORANDUM TO: ALL PROSPECTIVE PROPOSERS
FROM: FINANCE DEPARTMENT – Strategic Procurement Division
SUBJECT: Clarification No. 2 – **RFP S76-T29032 Master Program Manager Phase 2** for the Housing and Community Development Department

This Letter of Clarification is issued to post the following documents:

1. Housing and Community Development Department Organizational Chart
2. Houston and Community Development Department Scope from Hazard Reports SOP
3. Housing and Community Development Department Acceptance Criteria for Hazard Reports SOP

When issued, Letter(s) of Clarification shall automatically become a part of the RFP documents and shall supersede any previous specification(s) and/or provision(s) in conflict with the Letter(s) of Clarification. All revisions, responses, and answers incorporated into the Letter(s) of Clarification are collaboratively from both the Strategic Procurement Division and the Housing and Community Development Department. It is the responsibility of the Proposers to ensure that they have obtained all such letter(s). By submitting a response for this project, Proposers shall be deemed to have received all Letter(s) of Clarification and to have incorporated them into the proposal.

END OF CLARIFICATION NO. 2

Should you have any additional questions or require further clarification regarding this proposal, please contact Bridget W. Cormier, bridget.cormier@houstontx.gov, 832.393.8715.

Regards,

A handwritten signature in black ink, appearing to read "Jerry Adams" followed by a stylized flourish.

Jerry Adams, CPO
Strategic Procurement Division