



CITY OF HOUSTON
FINANCE DEPARTMENT
Strategic Procurement Division

Sylvester Turner

Mayor

Jerry Adams
Chief Procurement Officer
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T. 832.393.9126
<https://purchasing.houstontx.gov>

September 13, 2021

SUBJECT: Letter of Clarification No. 1

REFERENCE: RFP No.: S33-T29616 – Comprehensive Hazard Mitigation and Risk Management Planning

TO: All Prospective Respondents

This Letter of Clarification is issued for the following reason:

1. To provide notice that Valerie Player-Kaufman, Sr. Procurement Specialist, is the newly assigned buyer of record for this project. Please contact Valerie Player-Kaufman at valerie.player-kaufman@houstontx.gov or 832-393-8749 for questions regarding this project.

When issued, Letter(s) of Clarification shall automatically become a part of the solicitation documents and shall supersede any previous specification(s) and/or provision(s) in conflict with the Letter(s) of Clarification. All revisions, responses, and answers incorporated into the Letter(s) of Clarification are collaboratively from both the Strategic Procurement Division and the applicable City Department(s). It is the responsibility of the respondent to ensure that it has obtained all such letter(s). By submitting a response on this project, respondent(s) shall be deemed to have received all Letter(s) of Clarification and to have incorporated them into their submissions.

Sincerely,

DocuSigned by:

Jerry Adams

Jerry Adams

Chief Procurement Officer

C: File: T29616