



**CITY OF HOUSTON**  
FINANCE DEPARTMENT  
Strategic Procurement Division

**Sylvester Turner**

Mayor

Jerry Adams  
Chief Procurement Officer  
P.O. Box 1562  
Houston, Texas 77251-1562

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May 20, 2021

**SUBJECT:** Letter of Clarification No. 3  
Construction Code Modernization

**REFERENCE:** RFP No.: S83-T29687

**TO:** All Prospective Respondents

**This Letter of Clarification is issued for the following reasons:**

1. The proposal due date of Thursday, May 20, 2021 has been revised. **The new proposal due date is Thursday, May 27, 2021 @ 4:00pm.**
2. To provide notice that Yvette Smith, Sr. Procurement Specialist, is the newly assigned buyer of record for this project. Please contact Yvette Smith via [yvette.smith@houstontx.gov](mailto:yvette.smith@houstontx.gov) or 832-393-8765 for questions regarding this project.

When issued, Letter(s) of Clarification shall automatically become a part of the solicitation documents and shall supersede any previous specification(s) and/or provision(s) in conflict with the Letter(s) of Clarification. All revisions, responses, and answers incorporated into the Letter(s) of Clarification are collaboratively from both the Strategic Procurement Division and the applicable City Department(s). It is the responsibility of the respondent to ensure that it has obtained all such letter(s). By submitting a proposal on this project, respondents shall be deemed to have received all Letter(s) of Clarification and to have incorporated them into their proposals.

Sincerely,

DocuSigned by:

*Carolyn Hanahan*

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for Jerry Adams  
Chief Procurement Officer

<sup>DS</sup>  
*UC*

**Council Members:** Amy Peck Tarsha Jackson Abbie Kamin Carolyn Evans-Shabazz Dave Martin Tiffany D. Thomas Greg Travis Karla Cisneros Robert Gallegos Edward Pollard Martha Castex-Tatum Mike Knox David W. Robinson Michael Kubosh Letitia Plummer Sallie Alcorn

**Controller:** Chris Brown