



CITY OF HOUSTON

Housing & Community Development Department

Sylvester Turner

Mayor

Tom McCasland
Director
2100 Travis, 9th Floor
Houston, Texas 77002

T. (832) 394-6200
F. (832) 395-9662
www.houstontx.gov/housing

June 23, 2021

Subject: Letter of Clarification No.2
Notice of Funding Availability (NOFA)
Disaster Recovery (DR-17) Multifamily Program Round 3

Reference: Request for Proposal No.: T29924

To all Prospective Proposers:

This Letter of Clarification is issued for the following reason:

- To answer the following questions:
 1. Question: 1) Can you update me on the certification that is required to participate in this program? 2) What is the process to submit a proposal for DR-17 program - round 3?

Answer:1) There is no certification process required for applicants.

2) Instructions to apply for funding is outlined in the NOFA document on page 27-28.

<https://purchasing.houstontx.gov/bids/T29924/T29924%20DR-17%20Multifamily%20NOFA%20-%20Round%203.pdf>

2. Question: Can you please share the PowerPoint from the pre-bid conference?

Answer: The PowerPoint presentation and video of the pre-bid conference have been uploaded to the HCDD NOFA site at the following link. <https://recovery.houstontx.gov/contracting/#nofa>

3. Question: Can we supplement our application after the 7/2/21 filing deadline and if so by when?

Answer: All required documentation outlined on the checklist must be submitted during submission. Amendments for funding amount must be received within 30 days of submission.

Subject: Letter of Clarification No. 2
NOFA
Disaster Recovery (DR 17) Multifamily Program Round 3

4. Question: Our inquiry is regarding will the COH disaster relief program cover parcels in the COH ETJ ? The program caps out at \$15M, Since there's only \$12M available at the moment is there any restriction on funding amount?

Answer: Applications must be located within city limits and any applications located in the Houston ETJ are ineligible. Awards will be based on remaining availability of the CDBG DR-17 program.

5. HCDD Clarification: A typo was identified on page 9 under the Nonprofit Capacity Building scoring criteria. Edits are outlined in red below.
 2. Joint-venture support with a for-profit and non-profit agency that demonstrates material partnership which the non-profit receives economic benefits, has outlined duties and has certain functions of control within the partnership. The joint venture agreement must demonstrate the following:
 - a. The NPO must have some combination of ownership interest in the General Partner of the Applicant, Cash Flow from operations, and Developer Fee which taken together equal at least 50% and no less than 5% for any category. For example, a NPO may have:
 - 20% ownership interest in the General Partner
 - 25% of the Developer Fee
 - 5% of Cash Flow from operationsFor HUD 202 Rehabilitation projects which prohibit for-profit ownership, the total percentage must still equal 50% even if it is only attributable to one of the two categories.

This Letter of Clarification will be considered part of the solicitation referenced on the first page of this document.

Furthermore, it is the responsibility of each PROPOSER to obtain any previous Letter(s) of Clarification associated with this solicitation.

Tywana L. Rhone

Tywana L. Rhone
Division Manager
Finance-Procurement Services Division
832.394.6204