



CITY OF HOUSTON
FINANCE DEPARTMENT
Strategic Procurement Division

Sylvester Turner

Mayor

Jedediah Greenfield
Chief Procurement Officer
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Houston, Texas 77251-1562

T. 832.393.9126
<https://purchasing.houstontx.gov>

April 7, 2023

SUBJECT: Letter of Clarification No. 1
Workers' Compensation Legal Representation

REFERENCE: RFP No.: S88-T32684

TO: All Prospective Respondents

This Letter of Clarification is issued for the following reason:

- 1. To attach the Sample Contract to the solicitation files on the City's purchasing website.

END OF LETTER OF CLARIFICATION NO. 1

When issued, Letter(s) of Clarification shall automatically become a part of the solicitation documents and shall supersede any previous specification(s) and/or provision(s) in conflict with the Letter(s) of Clarification. All revisions, responses, and answers incorporated into the Letter(s) of Clarification are collaboratively from both the Strategic Procurement Division and the applicable City Department(s). It is the responsibility of the respondent to ensure that it has obtained all such letter(s). By submitting a proposal on this project, respondents shall be deemed to have received all Letter(s) of Clarification and to have incorporated them into their proposals.

If you have any questions or if further Clarification is needed regarding this solicitation, please contact Adeola Otukoya at adeola.otukoya@houstontx.gov or 832.393.8786.

Sincerely,

DocuSigned by:
Candice Gambrell

Jedediah Greenfield
Chief Procurement Officer

DS
UC

C: File: T32684

for